

Travel Approval Form

Department: Sheriff's Office

Event Name: Texas Public Safety Conference

Location: McAllen, TX

Event Dates: April 2, 2025 - April 5, 2025

Purpose:

- ☒ Required Continuing Education/Certification
- ☒ Job Training
- ☐ Other: _____

Name of Attendees:

Stephanie Williams

Karen Gioeli

Wendy Harrison

<p align="center">Court Decision:</p> <p align="center"><small>This section to be completed by County Judge's Office</small></p> <div align="center">  <p>2-10-25</p> </div>

Required Documents Checklist:

**** Same-Day Travel - Commissioners Court Approval is not required ****

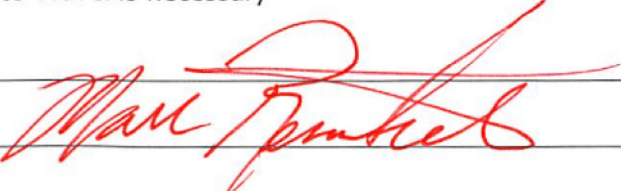
Overnight Travel

- ☒ Travel Approval Form
- ☒ Registration Information or Confirmation
- ☒ Itinerary, Agenda, or Breakdown
- ☒ Hotel Information, Confirmation, or Hotel Reservation Request Form

For Out of State Travel, please also include:

- ☐ Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- ☐ Narrative as to why the Out of State Travel is necessary

Signature of Elected Official/Department Head:



Johnson County Sheriff's Office
Training Request

Name: Stephanie Williams
Rank: Dispatch Supervisor Date: 01/15/2025
Course Name: Texas Public Safety Conference
Course Date: 04/02/2025-04/05/2025

Course Tuition: \$375 or 0

Hotel Cost: \$1,179.90

Per Diem: \$138

Total Cost: 1692.80 or 1317.90

She will not know until closer to the date. 3/20/26

Is Course TCOLE Accredited? ☒ N
Will training be reported by Host? ☒ N

This Training / Seminar is necessary for the following reasons:

☒ Required continuing education ☒ Job training
☒ Improve work performance ☐ Required certification

Host Agency: McAllen Convention Center
Host Address: 800 Convention Center Center
Host City: McAllen
Host State: TX
Host Zip Code: 78501
Host Phone: 956-688-8329

Hotel: Embassy Suites By Hilton
Hotel Address: 800 Convention Center Center
Hotel City: McAllen
Hotel State: TX
Hotel Zip Code: 78501
Hotel Phone: 956-688-8329

Hotel Check In Date: 04/01/2025

Hotel Check Out Date: 04/06/2025

Approvals

Training Coordinator: Dr. Anna Goodloe, PhD Budget Available: ☐ Y ☐ N
CC Agenda Submitted: ☐ Y ☐ N ☐ N/A

Sergeant: *[Signature]* ☒ Approved ☐ Disapproved Initials _____ Date _____

Justification (Required): Co Chair Committee member I possibly can get my admission Free

Lieutenant: _____ ☐ Approved ☐ Disapproved Initials _____ Date _____

Comments: _____

Captain: _____ ☐ Approved ☐ Disapproved Initials _____ Date _____

Comments: _____

Chief: *[Signature]* ☒ Approved ☐ Disapproved Initials *[Signature]* Date 1-30-25

Comments: _____

Johnson County Sheriff's Office
Training Request

Name: Karen Gioeli

Rank: Shift Lead

Date: 01/14/2025

Course Name: Texas Public Safety Conference 2025

Course Date: 04/02/2025-04/05/2025

Course Tuition: \$450 or 375

Hotel Cost: \$ - Share room w/Harrison

Per Diem: 138

Total Cost: 588⁰⁰ or 513⁰⁰

Is Course TCOLE Accredited? ☒ Y ☐ N

Will training be reported by Host? ☒ Y ☐ N

This Training / Seminar is necessary for the following reasons:

☒ Required continuing education

☒ Job training

☒ Improve work performance

☐ Required certification

Host Agency: McAllen Convention Center

Host Address: 800 Convention Center Blvd

Host City: McAllen

Host State: TX

Host Zip Code: 78501

Host Phone: 956-688-8329

Hotel: Embassy Suites By Hilton

Hotel Check In Date: 04/01/2025

Hotel Address: 800 Convention Center Blvd

Hotel City: McAllen

Hotel Check Out Date: 04/05/2025

Hotel State: TX

Hotel Zip Code: 78501

Hotel Phone: 956-688-8329

Approvals

Training Coordinator: Dr. Anna Goodloe, PhD

Budget Available: ☐ Y ☐ N

CC Agenda Submitted: ☐ Y ☐ N ☐ N/A

Sergeant: [Signature] #2066 ☒ Approved

☐ Disapproved

Initials _____ Date _____

Justification (Required): _____

Lieutenant: _____

☐ Approved

☐ Disapproved Initials _____ Date _____

Comments: _____

Captain: _____

☐ Approved

☐ Disapproved Initials _____ Date _____

Comments: _____

Chief: [Signature] ☒ Approved

☐ Disapproved

Initials [Signature] Date 1-30-25

Comments: _____

Johnson County Sheriff's Office
Training Request

Name: Wendy Harrison

Rank: Shift Lead Date: 01/14/2025

Course Name: Texas Public Safety Conference 2025

Course Date: 04/02/2025-04/05/2025

Course Tuition: \$450 or 375 *Approved 04/13 Before 02/13* Hotel Cost: \$1,179.90

Per Diem: \$138 Total Cost: 1,767.90 or 1692.90

Is Course TCOLE Accredited? ☒ Y ☐ N

Will training be reported by Host? ☒ Y ☐ N

This Training / Seminar is necessary for the following reasons:

☒ Required continuing education

☒ Job training

☒ Improve work performance

☐ Required certification

Host Agency: McAllen Convention Center

Host Address: 800 Convention Center Blvd

Host City: McAllen

Host State: TX

Host Zip Code: 78501

Host Phone: 956-688-8329

Hotel: Embassy Suites By Hilton

Hotel Check In Date: 04/01/2025

Hotel Address: 800 Convention Center Blvd

Hotel City: McAllen

Hotel Check Out Date: 04/05/2025

Hotel State: TX

Hotel Zip Code: 78501

Hotel Phone: 956-688-8329

Approvals

Training Coordinator: Dr. Anna Goodloe, PhD

Budget Available:

☒ Y ☐ N

CC Agenda Submitted:

☒ Y ☐ N ☐ N/A

Sergeant: *Deacy #2066*

☒ Approved

☐ Disapproved Initials _____ Date _____

Justification (Required): _____

Lieutenant: _____

☐ Approved

☐ Disapproved Initials _____ Date _____

Comments: _____

Captain: _____

☐ Approved

☐ Disapproved Initials _____ Date _____

Comments: _____

Chief: *[Signature]*

☒ Approved

☐ Disapproved Initials *[Signature]* Date 1-30-25

Comments: _____

Tara Raby

From: Stephanie Williams
Sent: Thursday, January 30, 2025 3:00 PM
To: Tara Raby
Subject: FW: Your Registration Confirmation Number

Signed up for the Conference here is the information

Karen Gioeli Kgioeli@johnsoncountytexas.org CONFIRMATION NUMBER DYNFCOS928N \$325 Wendy Harrison wharrison@johnsoncountytexas.org Confirmation Number 5ZNYGBL3YF3 \$325 Stephanie Williams smwilliams@johnsoncountytexas.org Confirmation number YSNS8ZKPZKM \$325

Stephanie Williams
Johnson County Sheriff's Office
Dispatch Supervisor
TAC/LASO
DPS Associate Trainer
Email: smwilliams@johnsoncountytexas.org
Office Phone: 817-556-6099
Dispatch Number: 817-556-6060

-----Original Message-----

From: Texas Public Safety <txpubsafetyconf@gmail.com>
Sent: Thursday, January 30, 2025 14:45
To: Stephanie Williams <smwilliams@johnsoncountytexas.org>
Subject: Your Registration Confirmation Number

[You don't often get email from txpubsafetyconf@gmail.com. Learn why this is important at <https://aka.ms/LearnAboutSenderIdentification>]

CAUTION: This email originated from outside of the Johnson County email system.
Use care when opening links or attachments. Report suspicious emails.

If you have questions, feel free to contact the event planner at txpubsafetyconf@gmail.com

To view info about the event and your Registration, click here: <https://www.cvent.com/d/Um5Z-Uo4f00FPGldhyyYlg/m4dr/P1/5S>

Having trouble with the link? Copy and paste the URL into your web browser.



Texas Public Safety Conference

Schedule at a Glance



WEDNESDAY, APRIL 2, 2025

8 AM - 5 PM	PRE-CONFERENCE EDUCATION SESSIONS
8 AM - 5 PM	TXGIS UG MEETING
9AM - 12 PM	9-1-1 PUBLIC EDUCATOR'S OF TEXAS (PET's) MEETING
8 AM - 12 PM	TEXAS BORDER COALITION MEETING
8 AM - 12 PM	TEXAS 9-1-1 ALLIANCE MEETING
1 PM - 4 PM	TEXAS 911 TRAINERS (TNT) MEETING
5 PM - 5:45	FIRST TIME ATTENDEE SOCIAL
7 PM - 10 PM	AWARDS GALA



PREPARED



Texas Public Safety Conference

Schedule at a Glance



THURSDAY, APRIL 3, 2025

8:30 AM - 10 AM	OPENING SESSION
10 AM - 3 PM	IP HALL OPEN
11 AM - 12 PM	IP POWER HOUR - VALUABLE NETWORKING TIME WITH OUR VENDORS
12 PM - 1 PM	LUNCH
1 PM - 4:20 PM	EDUCATION SESSIONS
4:30PM - 5:30PM	TEXAS APCO BUSINESS MEETING (ALL ARE WELCOME)
6:30 PM - 10 PM	IP EVENT - JOIN THE FUN AND MEET OUR IP'S

FRIDAY, APRIL 4, 2025

7 AM - 7:45 AM	YOGA
8:30AM - 12 PM	EDUCATION SESSIONS
12 PM - 1 PM	LUNCH
1:10PM - 4:30PM	EDUCATION SESSIONS
4:40PM-5:40PM	TEXAS NENA BUSINESS MEETING
7 PM - 10 PM	COMMUNITY BLOCK PARTY



Texas Public Safety Conference

Schedule at a Glance



SATURDAY, APRIL 5, 2025

7 AM - 7:45 AM	YOGA
8 AM - 12:10 PM	EDUCATION SESSIONS

Thank you to our amazing sponsors and supporters
of the 2025 Texas Public Safety Conference

**THANK
YOU!**

Lonestar Sponsor

Rapid Deploy
Carbyne

**THANK
YOU!**

Alamo Sponsor

Prepared
Intrado

Longhorn Sponsor

Evans Consoles

Cowboy Sponsor

Southern Software
NGA
Geo Comm
Clear Choice Headsets & Technology

Bluebonnet Sponsor

Central Square Technologies
Replay Systems
NICE Public Safety & Justice
Mission Critical Partners

Xybix
Ecats
GM/OnStar
Commercial Electronics

Oracle Public Safety
Concept Seating
Voice Products



TRAVEL HOTEL RESERVATION REQUEST

(EMAIL TO PURCHASING at pur@johnsoncountytexas.org)

DATE: 01/30/2025

DEPARTMENT: Sheriff's Office

PERSON SENDING REQUEST: Tara Raby EXT: 3503

Person (s) Name Attending:

*If LEOSE Funds are being used to pay for the room upon check out, please check LEOSE FUNDS below:

☐ LEOSE FUNDS

1. Stephanie Williams

2. Karen Gioeli

3. Wendy Harrison

4.

5.

6.

Function Attending: Texas Public Safety Conference

Hotel Name: Embassy Suites by Hilton McAllen Convention Center

Hotel Address: 800 Convention Center Blvd.

City: McAllen

State: TX

Zip: 78501

Hotel Phone# 956-688-8329

Special Requirements: Ms. Williams has already reserved a room using her personal credit card

Conference Hotel Block Code:

Conference/Training Website:

How many rooms needed: 1

Date of Check In: 4/1/25

Date of Check Out: 4/5/25

NOTE: When the Purchasing Department reserves the hotel room, payment will be processed and paid for on the travel credit card. ALL Travel PO's MUST be in place prior to travel. The hotel receipt will need to be receipted on your PO upon return. If the traveler does not obtain a hotel receipt upon check out, it's the travelers responsibility to call the hotel and obtain a copy for receipting.

You're all set, Stephanie!

Confirmation number: 55100691

We sent the details to s****s@johnsoncountytexas.org.

Hotel Information



Embassy Suites by Hilton McAllen Convention Center

800 Convention Center Blvd.
McAllen, Texas 78501 USA
+1 956-688-8329

Stay Information

1 APR TUE — **5** APR SAT

Check-in: 3:00 PM

Check-out: 11:00 AM

Early check-in cannot be guaranteed. Contact the hotel to inquire about early check-in or late check-out.

1 room for 1 adult

2 Queen Beds 2 Room Suite - Flexible Rate

Total room charge \$1,026.00

Total taxes \$153.90

Total for stay: \$1,179.90

Payment **VISA** 0229 Nov 2026

Guest information

Stephanie Williams

Hilton Honors#: 2326737372

Guarantee policy

There is a Credit Card required for this reservation.

If you use a debit/credit card to check in, a hold may be placed on your card account for the full anticipated amount to be owed to the hotel, including estimated incidentals, through your date of check-out and such hold may not be released for 72 hours from the date of check-out or longer at the discretion of your card issuer.

Cancellation policy

Free cancellation before 11:59 PM local hotel time on 31 Mar 2025.

At check in, the front desk will verify your check-out date. Rates quoted are based on check-in date and length of stay. Should you choose to depart early, price is subject to change.

We reserve the right to cancel or modify reservations where it appears that a customer has engaged in fraudulent or inappropriate activity or under other circumstances where it appears that the reservations contain or resulted from a mistake or error.

Totals listed here are estimated based on current taxes and exchange rates (if applicable) and do not include additional fees/charges that may be incurred during your stay.

Optional services for an additional charge

Self parking

Complimentary

Pets

Pets allowed, \$75.00 non-refundable fee, \$75(1-4n), \$125(5+n) 2petsMax, dog/cat only